

FRAMEWORK FOR STUDENTS' GRIEVANCE REDRESSAL MECHANISM





DELHI INSTITUTE OF RURAL DEVELOPMENT (DIRD)

Approved by Govt. of NCT of Delhi & Affiliated to GGSIP University, Dwarka, Delhi

(NEAR) THE MANN SCHOOL, HOLAMBI KHURD, DELHI-110087

Ph. 011-27700167, 27700815, 9667035333, 9667036333, 9667031888

E-mail: dirdcollege456@gmail.com, Website : www.dirdcollege.com

Date: - 14/10/2024

STUDENTS GRIEVANCE REDRESSAL COMMITTEE

As per UGC (Grievance Redressal) regulations 2012, section 5 (2), the college has constituted Grievance Redressal Committee, consisting of the following with immediate effect:

Sr. No.	Name	Capacity	Contact No.	Sign
1	Dr. Sanju Singhal	Convener	9210826930	
2	Ms. Priyanka gola	Member	8700066806	<i>Priyanka gola</i>
3	Mr. Kunal Kaushik	Member	7015256603	<i>Kunal</i>
4	Ms. Mousam	Member (Student representative)	8799740229	<i>Ms</i>
5	Mr. Khushal Arora	Member (Student representative)	9310091051	<i>Kunal</i>

Sanju Singhal
Principal
DIRD





DELHI INSTITUTE OF RURAL DEVELOPMENT (DIRD)

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Date: - 21/10/2024

NOTICE

Nominations are required to be filed for the election of two student members (one girl and one boy) of student Grievance Redressal and welfare latest by 16/08/2019. Students willing to file nomination can apply as per following:

Schedule of Election:

Last date of filing nomination paper	-	26/10/2024 upto 01:00P.M.
Scrutiny of Nominations	-	28/10/2024 upto 01:30P.M.
List of Valid Nominations	-	28/10/2024 upto 03:00P.M.
Withdrawal of Nominations	-	29/10/2024 upto 11:30A.M.
Final list of candidates after withdrawal	-	29/10/2024 upto 01:30P.M.
Elections (If Necessary):	-	04/11/2024 from 10:00 to 1:30P.M.

Nomination papers may be collected from Mr. Kunal Kushik(Asst. Professor Election officer)



DELHI INSTITUTE OF RURAL DEVELOPMENT (DIRD)

STUDENT'S GRIEVANCE REDESSAL COMMITTEE ELECTION 2023-24

NOMINATION PAPER

(Please read the election notification carefully before filling up this Nomination form. Furnish correct and full information. It is the responsibility of the candidate to submit the nomination paper, complete in every respect, to the returning officer within the time limit.)

- **Name of the post:-** Student Representative

Nomination of the Candidate

1. Name of the students: Khushal Arora
2. Course & Semester: B.Pharm, 1st Semester
3. Enrollment No.: 0132 2401124
4. Age and Date of Birth:

- **Consent and Declaration of the Candidate**

- (1) I, Khushal Arora.....(Name of the Candidate) agree to serve the student's Grievance Redressal Committee, if elected.
- (2) I hereby declare that:
- (3) I am a full time regular student of the course.
- (4) I have no academic arrears as on date. I have passed all the examination the result of which have been declared and have no absented from any of the examination the results of which are to be declared.
- (5) I have attained the minimum percentage of attendance prescribed by the college for the course of study or 75% whichever is higher.
- (6) I have not been subjected to disciplinary proceedings by the college.
- (7) I am contesting for the post of student representative for thetime.
- (8) I will follow the code of conduct for candidates.
- (9) I have not been tried and / or convicted of any criminal offence or misdemeanor.

Signature of the Candidate

Date: 18th Oct 2024

Name of the Candidate: Khushal Arora

- **Verification report by the concerned Head of the Department**

The declarations made by the candidate at SI. Nos. II(b)-1,2,3,4, and 5 above have been verified with the records and found correct/incorrect. (Strike off whichever is not applicable furnish details if any of the statements is correct.)

Date: 19th Oct 2024

Signature of the HOD

Name of the HOD:

Decision of the Election Officer:

DELHI INSTITUTE OF RURAL DEVELOPMENT (DIRD)

STUDENT'S GRIEVANCE REDESSAL COMMITTEE ELECTION 2023-24

NOMINATION PAPER

(Please read the election notification carefully before filling up this Nomination form. Furnish correct and full information. It is the responsibility of the candidate to submit the nomination paper, complete in every respect, to the returning officer within the time limit.)

- **Name of the post:-** Student Representative

Nomination of the Candidate

1. Name of the students: Mousam
2. Course & Semester: B.Pharm, 3rd semester
3. Enrollment No.: 00632401123
4. Age and Date of Birth: 11/12/2002

- Consent and Declaration of the Candidate

- (1) I, Mousam (Name of the Candidate) agree to serve the student's Grievance Redressal Committee, if elected.
- (2) I hereby declare that:
- (3) I am a full time regular student of the course.
- (4) I have no academic arrears as on date. I have passed all the examination the result of which have been declared and have not absented from any of the examination the results of which are to be declared.
- (5) I have attained the minimum percentage of attendance prescribed by the college for the course of study or 75% whichever is higher.
- (6) I have not been subjected to disciplinary proceedings by the college.
- (7) I am contesting for the post of student representative for thetime.
- (8) I will follow the code of conduct for candidates.
- (9) I have not been tried and / or convicted of any criminal offence or misdemeanor.

Date: 18/10/2024

Signature of the Candidate

Name of the Candidate: Mousam

- Verification report by the concerned Head of the Department

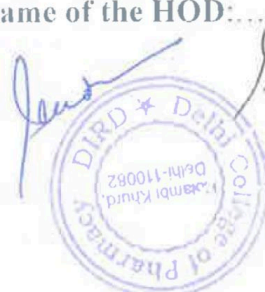
The declarations made by the candidate at Sl. Nos. 11(b)-1,2,3,4, and 5 above have been verified with the records and found correct/incorrect. (Strike off whichever is not applicable furnish details if any of the statements is correct.)

Date: 18th Oct, 2024

Signature of the HOD

Name of the HOD: S. J. Singh

Decision of the Election Officer





DELHI INSTITUTE OF RURAL DEVELOPMENT (DIRD)

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(NEAR) THE MANN SCHOOL, HOLAMBI KHURD, DELHI-110082

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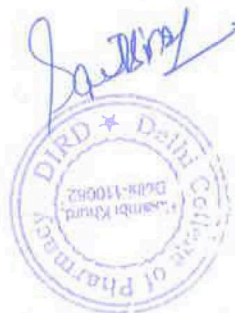
Date: - 06/11/2024

NOTICE

This is to inform that we have received only two nomination papers for students Representative (1 boy and 1 girl) for student Grievance Redressal Committee 2024-25. Due to this there is no need to conduct the elections for these posts. Hence these students are elected by acclamation & will be considered as representatives for the session.


Ms. Sanju Singhal
Convener

Grievance Redressal Committee



TO
The principal,
DIRD
Holambi Khurd
Delhi-110082

Subject - Grievance against the poor supply of water
Respected Sir,

We all are facing poor supply of water.
These days the pressure of tap water is low,
so we are not getting sufficient supply of
drinking water on our floor.

Kindly solve the problem and request
you to get a booster pump installed
so as to avoid inconvenience all of
us.

Thanking you.
Yours obediently

Simeran
B Phauw





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Ph. 011-27700167, 27700815, 9667035333, 9667036333, 9667031888

E-mail: dirdcollege456@gmail.com, Website : www.dirdcollege.com

Date:- 09/12/2024

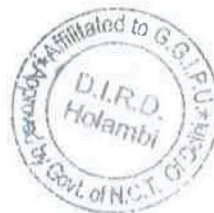
Minutes of the Meeting

A meeting was conducted by the members of Grievance Redressal Committee on 09/12/2024 at 2:00pm to address the grievance raised by the students.

Agenda regarding poor supply of water

All the members of committee were present in the meeting and necessary action was taken. The plumber was called upon and was instructed to check all the supply of water and repair the faculty ones.

Dr Sanju Singhal- Convener
Ms. Priynaka Gola - Member
Mr. Kunal Kaushik- Member
Ms. Mousam- Student Representative
Mr. Khushal Arora- Student Representative



To,

The Principal

DIRD

Holambi Khurd

Delhi

Subj- Thanking and Appreciating for the solution of
our issue.

Respected mam,

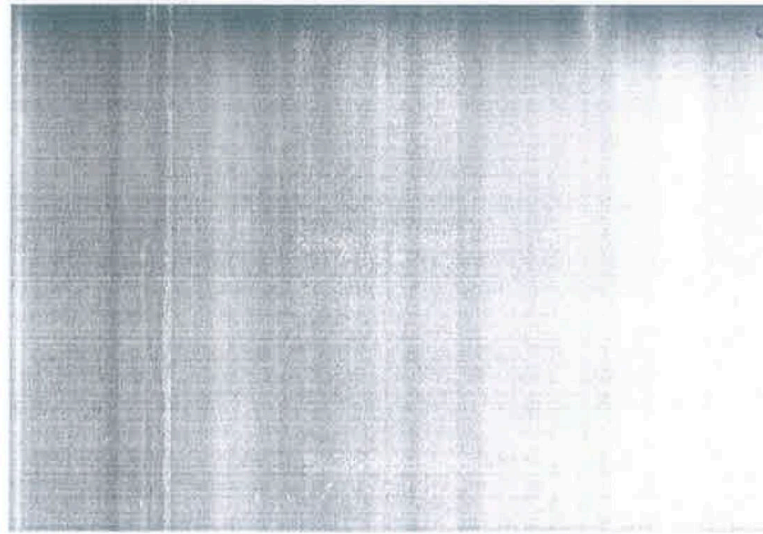
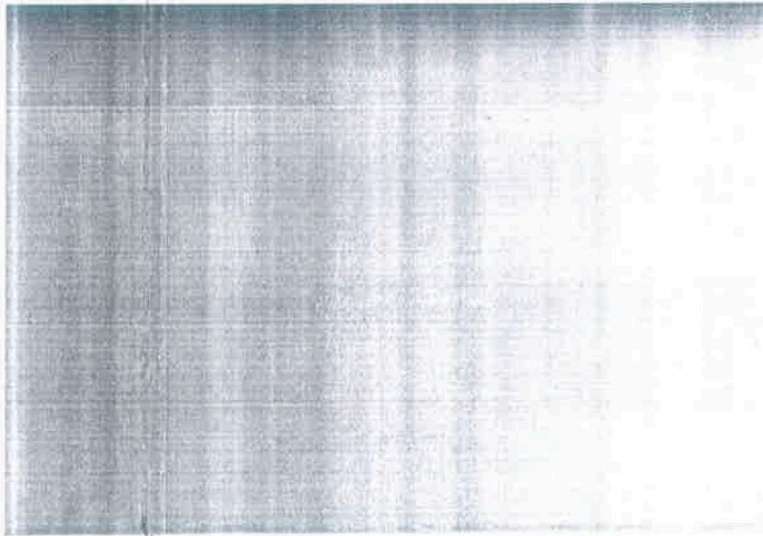
We are writing the letter to thank you for addressing
our issue and providing solution to our problem.
Now, water supply all clear & hygienic & pure water
provided.

Thanking you

Ms.  Mohan.

Student representative





DELHI INSTITUTE OF RURAL DEVELOPMENT (DIRD)
 Approved by Govt. of NCT of Delhi & Affiliated to GGSIP University, Dwarka, Delhi
 PLEASANT THE MARI SCHOOL, MOJAUJI KANER, DELHI-110012
 Ph. 011-2710019/2710015, 9650355332, 9650355333, 9650355334
 E-mail: dird@dird.org, dird@rediffmail.com, Website: www.dird.org

Date: 11/01/2021

STUDENTS GRIEVANCE REDRESSAL COMMITTEE

As per UGC (Grievance Redressal) regulations 2012, section 5 (2), the college has constituted Grievance Redressal Committee, consisting of the following with functional effect

Sr. No.	Name	Capacity	Contact No.	Sign
1	Dr. Sanyu Singh	Convener	910615904	
2	Ms. Priyanka gohi	Member	870006660	
3	Mr. Sanyu Singh	Member	701575961	
4	Ms. Mouam	Member (Students representative)	965035533	
5	Mr. Sanyu Singh	Member (Students representative)	910615904	



Grievance redressal Committee 2024-25

DIRD Holambi <dirdcollege456@gmail.com>

Fri, Jan 17, 2025 at 1:15 PM

To: "Affiliation Branch, GGS IP University, Delhi" <affiliation@ipu.ac.in>

Respected sir/madam,
please find attachments the detail of members (Grievance redressal Committee 2024-25)

with regards

Dr. Sanju singhal
Principal
DIRD College
Holambi Khurd
Delhi-110082



grievnace committee.jpg
1832K



To
The principal,
DIRD
Holarabi Khurd
Delhi-110082

Subject - Grievance against the poor supply of water

Respected Sir,

We all are facing poor supply of water. These days the pressure of tap water is low, so we are not getting sufficient supply of drinking water on our floor.

Kindly solve the problem and request you to get a booster pump installed so as to avoid inconvenience all of us.

Thanking you
Yours obediently
Uttkarish Singh
9212658825



The Principal

D. J. R. D

Hdambu Khurd

Delhi - 110082

Subject - Grievance against the poor supply of water.

Respected Sir,

We all are facing poor supply of water. These days the pressure of tap water is low, so we are not getting sufficient supply of drinking water on our floor.

Kindly solve the problem and request you to get a booster pump installed so as to convenience all of us.

Thanking you.

yours. obediently

Himanshu Choudhary

9811707247



The Principal

D.I.R.D

Holambi Khurd

Delhi - 110082

Subject - grievance against the poor supply of water

Respected Sir,

We all are facing poor supply of water. These days the pressure of tap water is low so we are not getting sufficient supply of drinking water on our floor.

Kindly solve the problem and request you to get a ~~boast~~ booster pump installed so as to convenience all of us.

Thanking you.



The Principal

DIRD

Holambi khurd.

Delhi-110082

Subject - Grievance against the poor supply of water.

We all are facing here, poor supply of water. These days the pressure of tap water is low, so we are not getting sufficient supply of drinking water in our floor.

Kindly solve the problem and request you to get a booster pumps installed, so as to convince all of us.

Thanking you



The Principal
DIRD.
Hukum Khurshid,
Delhi - 110082

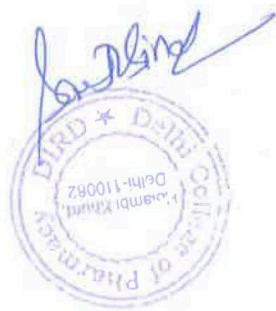
Subject = Grievance against the poor
Supply of water.

We all are facing near supply of
water. These days the pressure of tap
water is down, so we are not getting
sufficient supply of drinking water
in our floor.

Kindly solve the problem and request
you to get a booster pump installed
so as to convince all of us.

Thanking you,
your obediently.

SUNJSH T RANA



To

The Principal,
DIRD
Holambi Khurd
Delhi - 110082

Subject - Grievance against the poor
supply of water

Respected Sir,

We all are facing poor supply of
water. These days the pressure of tap water
is low, so we are not getting sufficient
supply of drinking water on our floor.

Kindly solve the problem,
and request you to get a booster
pump installed so as to avoid
inconvenience all of us.

Thanking You

Yours obediently

Vaishu Sharma

9315351397



To

The Maintenance Department.

Delhi College of Pharmacy - DIRD

Date: 17 Jan 2024.

Subject: Request for fan Repair

Respected Sir/Madam,

I am writing to inform you that the fan in Classroom of College is not working. This is causing discomfort, especially due to the current weather.

Kindly arrange for its repair or replacement at the earliest. Your prompt action will be highly appreciated.

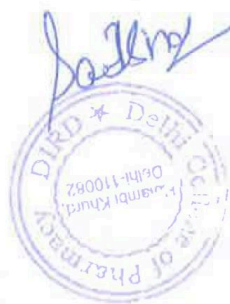
Thank you.

Sincerely,

Mjali

B Pharm 4th year.

8800213649



DELHI COLLEGE OF PHARMACY-DIRD

Approved by Govt of NCT of Delhi & GGSIP University, Dwarka, Delhi

Near The Mann School, Holambi Khurd, Delhi-110082

Ph.No. 9810801686,9210826930, email id:- dcpdird@gmail.com

Minutes of SGRC Meeting

Date: 03/02/2025

The Student Grievance Redressal Committee (SGRC) met on 3rd February 2025 to discuss a range of student concerns and to follow up on previous issues. The meeting began with a review of ongoing grievances, with most of them, such as cleanliness, books not issued being successfully addressed. The committee then turned its attention to newly raised grievances, which included issues like poor facility maintenance, delayed feedback on assignments, delayed result announcements. After a detailed discussion, it was decided that relevant departments would take immediate action to resolve these concerns.

The committee also discussed the effectiveness of the recent grievance box that reminded students about the grievance submission process. Feedback indicated that the box had been helpful, but the committee agreed to take further steps, such as organizing an orientation or workshop during the next student assembly to raise awareness about the grievance redressal system. The importance of students submitting grievances in a formal and timely manner was emphasized to ensure quicker resolutions. The committee also suggested implementing a tracking system to update students about the progress of their complaints.


Teaching Staff

Principal



DELHI COLLEGE OF PHARMACY-DIRD

Approved by Govt of NCT of Delhi & GGSIP University, Dwarka, Delhi

Near The Mann School, Holambi Khurd, Delhi-110082

Ph.No. 9810801686,9210826930, email id:- dcpdird@gmail.com

Notice

Date: 30/07/2024

To all pharmacy students of DCP-DIRD College, we understand that exams can sometimes bring emotional stress and anxiety. To support students who are facing exam-related fears or emotional challenges, the college has arranged for **Dr. Umesh Sharma**, a professional psychologist, to provide counseling and guidance.

Details of the Sessions:

Psychologist Name: Dr. Umesh Sharma

Day of Visit: Every Tuesday and Friday

Start Date: From 2nd August 2024

Time: 3:00 PM onwards

Location: DCP-DIRD, Holambi Khurd, Delhi

If you're feeling overwhelmed, stressed, or need help managing exam-related emotions, please feel free to drop in. Dr. Sharma is here to provide assistance, ensure you're in the right frame of mind, and guide you through any emotional or psychological hurdles.


Teaching Staff


Principal


[DIRD College - Enabling En...](#) x +
<https://dirdcollege.com>
[Gmail](#) [YouTube](#) [Maps](#) [Adobe Acrobat](#)
[Verify it's you](#)
[All Bookmarks](#)

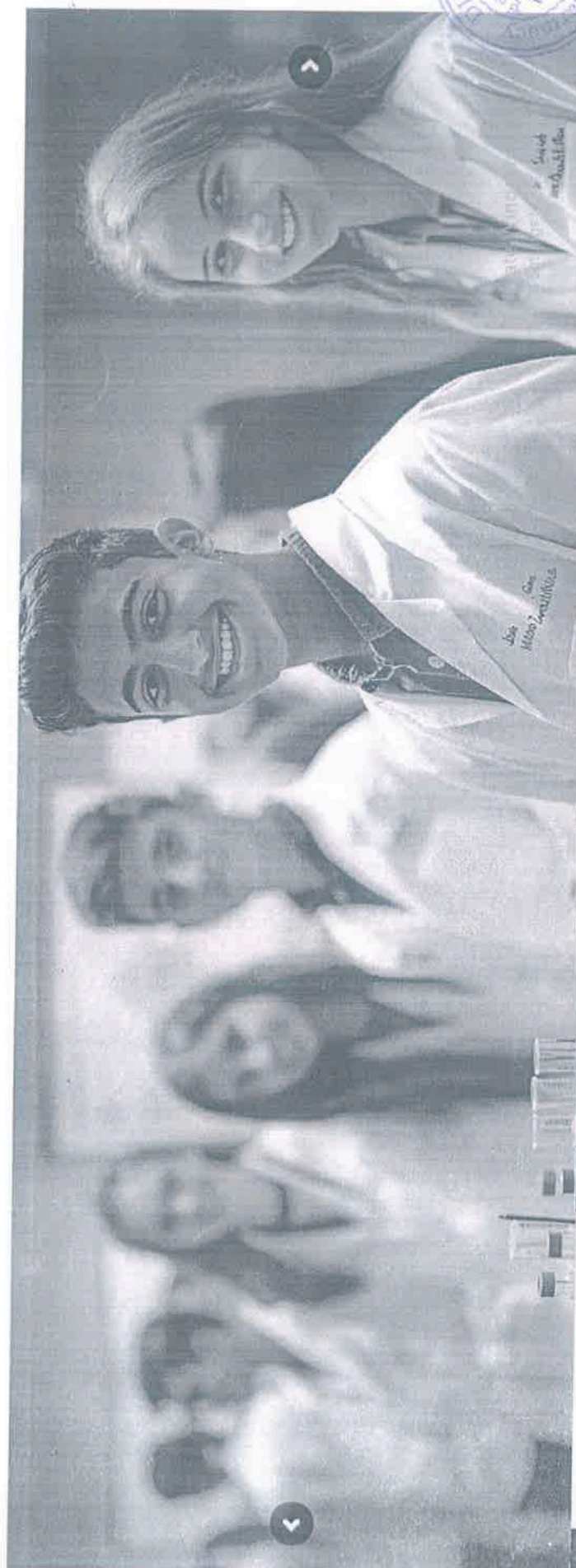
Connect: 011-27700167 dirdcollege456@gmail.com

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DELHI INSTITUTE OF
 RURAL DEVELOPMENT
(GATEWAY COLLEGE OF PHARMACY EDUCATION)



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Type here to search
 28°C Partly sunny
 12:57 PM
 09-Oct-25

Grievance Redressal Report & Form

DIRD Holambi <dirdcollege456@gmail.com>

Tue, Oct 28, 2025 at 11:47 AM

To: "Affiliation Branch, GGS IP University, Delhi" <affiliation@ipu.ac.in>

sir,

Please find attachment file (Grievance report and form)

Dr. Sanju Singhal, principal
Delhi Institute of rural Development
Holambi Khurd
Delhi-110082

2 attachments

 **Grievance Report.pdf**
3454K

 **grievance form.pdf**
5345K

