

FRAMEWORK FOR STUDENTS' GRIEVANCE REDRESSAL MECHANISM

[Signature]



DELHI INSTITUTE OF RURAL DEVELOPMENT (DIRD)

Approved by Govt. of NCT of Delhi & Affiliated to GGSIP University, Dwarka, Delhi

(NEAR) THE MANN SCHOOL, HOLAMBI KHURD, DELHI-110027

Ph. 011-27700167, 27700815, 9667035333, 9667036333, 9667031888

E-mail: dirdcollege456@gmail.com, Website : www.dirdcollege.com

Date: - 14/10/2024

STUDENTS GRIEVANCE REDRESSAL COMMITTEE

As per UGC (Grievance Redressal) regulations 2012, section 5 (2), the college has constituted Grievance Redressal Committee, consisting of the following with immediate effect:

Sr. No.	Name	Capacity	Contact No.	Sign
1	Dr. Sanju Singhal	Convener	9210826930	<i>Sanju Singhal</i>
2	Ms. Priyanka gola	Member	8700066806	<i>Priyanka Gola</i>
3	Mr. Kunal Kaushik	Member	7015256603	<i>Kunal</i>
4	Ms. Mousam	Member (Student representative)	8799740229	<i>Ms</i>
5	Mr. Khushal Arora	Member (Student representative)	9310091051	<i>Kunal</i>

Sanju Singhal
Principal
DIRD





DELHI INSTITUTE OF RURAL DEVELOPMENT (DIRD)

Approved by Govt. of NCT of Delhi & Affiliated to GGSIP University, Dwarka, Delhi

(NEAR) THE MANN SCHOOL, HOLAMBI KHURD, DELHI-110082

Ph. 011-27700167, 27700815, 9667035333, 9667036333, 9667031888

E-mail: dirdcollege456@gmail.com, Website : www.dirdcollege.com

Date: - 21/10/2024

NOTICE

Nominations are required to be filed for the election of two student members (one girl and one boy) of student Grievance Redressal and welfare latest by 16/08/2024. Students willing to file nomination can apply as per following:

Schedule of Election:

Last date of filing nomination paper	-	26/10/2024 upto 01:00P.M.
Scrutiny of Nominations	-	28/10/2024 upto 01:30P.M.
List of Valid Nominations	-	28/10/2024 upto 03:00P.M.
Withdrawal of Nominations	-	29/10/2024 upto 11:30A.M.
Final list of candidates after withdrawal	-	29/10/2024 upto 01:30P.M.
Elections (If Necessary):	-	04/11/2024 from 10:00 to 1:30P.M.

Nomination papers may be collected from Mr. Kunal Kushik (Asst. Professor Election officer)


(Election Officer)



DELHI INSTITUTE OF RURAL DEVELOPMENT (DIRD)

Approved by Govt. of NCT of Delhi & Affiliated to GGSIP University, Dwarka, Delhi

(NEAR) THE MANN SCHOOL, HOLAMBI KHURD, DELHI-110087

Ph. 011-27700167, 27700815, 9667035333, 9667036333, 9667031888

E-mail: dirdcollege456@gmail.com, Website : www.dirdcollege.com

Date: - 06/11/2024

NOTICE

This is to inform that we have received only two nomination papers for students Representative (1 boy and 1 girl) for student Grievance Redressal Committee 2024-25. Due to this there is no need to conduct the elections for these posts. Hence these students are elected by acclamation & will be considered as representatives for the session.


Ms. Sanju Singhal
Convener

Grievance Redressal Committee



DELHI INSTITUTE OF RURAL DEVELOPMENT (DIRD)

STUDENT'S GRIEVANCE REDESSAL COMMITTEE ELECTION 2023-24

NOMINATION PAPER

(Please read the election notification carefully before filling up this Nomination form. Furnish correct and full information. It is the responsibility of the candidate to submit the nomination paper, complete in every respect, to the returning officer within the time limit.)

- **Name of the post:-** Student Representative

Nomination of the Candidate

1. Name of the students: Khushal Arora
2. Course & Semester: B. Pharm, 1st Semester
3. Enrollment No.: 0132 2401124
4. Age and Date of Birth: 1

- Consent and Declaration of the Candidate

- (1) I, Khushal Arora.....(Name of the Candidate) agree to serve the student's Grievance Redressal Committee, if elected.
- (2) I hereby declare that:
- (3) I am a full time regular student of the course.
- (4) I have no academic arrears as on date. I have passed all the examination the result of which have been declared and have no absented from any of the examination the results of which are to be declared.
- (5) I have attained the minimum percentage of attendance prescribed by the college for the course of study or 75% whichever is higher.
- (6) I have not been subjected to disciplinary proceedings by the college.
- (7) I am contesting for the post of student representative for thetime.
- (8) I will follow the code of conduct for candidates.
- (9) I have not been tried and / or convicted of any criminal offence or misdemeanor.

Date: 18th Oct 2024

Signature of the Candidate Khushal Arora

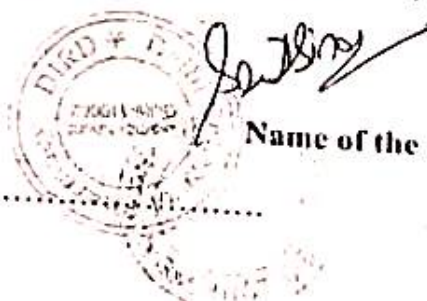
Name of the Candidate: Khushal Arora

- Verification report by the concerned Head of the Department

The declarations made by the candidate at Sl. Nos. II(b)-1,2,3,4, and 5 above have been verified with the records and found correct/incorrect. (Strike off whichever is not applicable furnish details if any of the statements is correct.)

Date: 19th Oct 2024

Decision of the Election Officer:



Signature of the HOD

Name of the HOD: Dr. J. B. Singh

DELHI INSTITUTE OF RURAL DEVELOPMENT (DIRD)

STUDENT'S GRIEVANCE REDRESSAL COMMITTEE ELECTION 2023-24

NOMINATION PAPER

(Please read the election notification carefully before filling up this Nomination form. Furnish correct and full information. It is the responsibility of the candidate to submit the nomination paper, complete in every respect, to the returning officer within the time limit.)

- **Name of the post:-** Student Representative

Nomination of the Candidate

1. Name of the students: Mousam
2. Course & Semester: B.Pharm, 3rd semester
3. Enrollment No.: 00622401123
4. Age and Date of Birth: 11/12/2002

- **Consent and Declaration of the Candidate**

- (1) I, Mousam (Name of the Candidate) agree to serve the student's Grievance Redressal Committee, if elected.
- (2) I hereby declare that:
- (3) I am a full time regular student of the course.
- (4) I have no academic arrears as on date, I have passed all the examination the result of which have been declared and have no absented from any of the examination the results of which are to be declared.
- (5) I have attained the minimum percentage of attendance prescribed by the college for the course of study or 75% whichever is higher.
- (6) I have not been subjected to disciplinary proceedings by the college.
- (7) I am contesting for the post of student representative for thetime.
- (8) I will follow the code of conduct for candidates.
- (9) I have not been tried and / or convicted of any criminal offence or misdemeanor.

Date: 18/10/2024

Signature of the Candidate

Name of the Candidate: Mousam

Verification report by the concerned Head of the Department

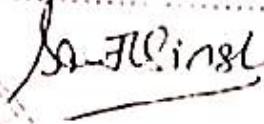
The declarations made by the candidate at Sl. Nos. 1,2,3,4, and 5 above have been verified with the records and found correct/incorrect. (Strike off whichever is not applicable furnish details if any of the statements is correct.)

Date: 18th Oct, 2024

Signature of the HOD

Name of the HOD: Dr. J. Singh

Decision of the Election Officer





DELHI INSTITUTE OF RURAL DEVELOPMENT (DIRD)

Approved by Govt. of NCT of Delhi & Affiliated to GGSIP University, Dwarka, Delhi

(NEAR) THE MANN SCHOOL, HOLAMBI KHURD, DELHI-110082

Ph. 011-27700167, 27700815, 9667035333, 9667036333, 9667031888

E-mail: dirdcollege456@gmail.com, Website : www.dirdcollege.com

Date:- 09/12/2024

Minutes of the Meeting

A meeting was conducted by the members of Grievance Redressal Committee on 09/12/2024 at 2:00pm to address the grievance raised by the students.

Agenda regarding poor supply of water

All the members of committee were present in the meeting and necessary action was taken. The plumber was called upon and was instructed to check all the supply of water and repair the faculty ones.

Dr Sanju Singhal- Convener
Ms. Priynaka Gola - Member
Mr. Kunal Kaushik- Member
Ms. Mousam- Student Representative
Mr. Khushal Arora- Student Representative



Principal,
D.I.R.D.

Holambi Khurd
Delhi - 110082

Subject - Grievance against the poor supply of water
Respected Sir,

We all are facing poor supply of water.
These days the pressure of tap water is low,
so we are not getting sufficient supply of
drinking water on our floor.

Kindly solve the problem and request
you to get a booster pump installed
so as to avoid inconvenience all of
us.

Thanking you.
Yours obediently

Simeran.
B Phauin



To,

The Principal
D.I.R.D.
Holambi Khurd
Delhi

Subj- Thanking and Appreciating for the solution of
our issue.

Respected mam,

We are writing the letter to thank you for addressing
our issue and providing solution to our problem.
Now, water supply all clear & hygienic & pure water
provided.

Thanking you

Ms.  Mohan.

Student Representative





DIRD Holambi <dirdcollege455@gmail.com>

Grievance redressal Committee 2024-25

DIRD Holambi <dirdcollege455@gmail.com>

To: "Affiliation Branch, GGS IP University, Delhi" <affiliation@ipu.ac.in>

Fri, Jan 17, 2025 at 1:15 PM

Respected sir/madam,
please find attachments the detail of members (Grievance redressal Committee 2024-25)

with regards

Dr. Sanju singhal
Principal
DIRD College
Holambi Khurd
Delhi-110082



grievnace committee.jpg
1832K



DELHI COLLEGE OF PHARMACY-DIRD

Approved by Govt of NCT of Delhi & GGSIP University, Dwarka, Delhi
Near The Mann School, Holambi Khurd, Delhi-110082
Ph.No. 9810801686,9210826930, email id:- dcpdird@gmail.com

Notice

Date: 30/07/2024

To all pharmacy students of DCP-DIRD College, we understand that exams can sometimes bring emotional stress and anxiety. To support students who are facing exam-related fears or emotional challenges, the college has arranged for **Dr. Umesh Sharma**, a professional psychologist, to provide counseling and guidance.

Details of the Sessions:

Psychologist Name: Dr. Umesh Sharma

Day of Visit: Every Tuesday and Friday

Start Date: From 2nd August 2024

Time: 3:00 PM onwards

Location: DCP-DIRD, Holambi Khurd, Delhi

If you're feeling overwhelmed, stressed, or need help managing exam-related emotions, please feel free to drop in. Dr. Sharma is here to provide assistance, ensure you're in the right frame of mind, and guide you through any emotional or psychological hurdles.


Teaching Staff


Principal


DELHI COLLEGE OF PHARMACY-DIRD

Approved by Govt of NCT of Delhi & GGSIP University, Dwarka, Delhi
Near The Mann School, Holambi Khurd, Delhi-110082

Ph.No. 9810801686,9210826930, email id:- dcpdird@gmail.com

Minutes of SGRC Meeting

Date: 03/02/2025

The Student Grievance Redressal Committee (SGRC) met on 3rd February 2025 to discuss a range of student concerns and to follow up on previous issues. The meeting began with a review of ongoing grievances, with most of them, such as cleanliness, books not issued being successfully addressed. The committee then turned its attention to newly raised grievances, which included issues like poor facility maintenance, delayed feedback on assignments, delayed result announcements. After a detailed discussion, it was decided that relevant departments would take immediate action to resolve these concerns.

The committee also discussed the effectiveness of the recent grievance box that reminded students about the grievance submission process. Feedback indicated that the box had been helpful, but the committee agreed to take further steps, such as organizing an orientation or workshop during the next student assembly to raise awareness about the grievance redressal system. The importance of students submitting grievances in a formal and timely manner was emphasized to ensure quicker resolutions. The committee also suggested implementing a tracking system to update students about the progress of their complaints.


Teaching Staff

Principal




82





DIRD Holambi <dirdcollege456@gmail.com>

Grievance Redressal Report & Form

Tue, Oct 28, 2025 at 11:47 AM

DIRD Holambi <dirdcollege456@gmail.com>
"Affiliation Branch, GGS IP University, Delhi" <affiliation@ipu.ac.in>

sir,

Please find attachment file (Grievance report and form)

Dr. Sanju Singhal, principal
Delhi Institute of rural Development
Holambi Khurd
Delhi-110082

2 attachments

 Grievance Report.pdf
3454K

 grievance form.pdf
5345K

